

# ZOO NEGARA: RESEARCH PROGRAMME

Education Department, Zoo Negara, Hulu Kelang, 68000 Ampang, Selangor. Tel : 03-4108 3422

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Zoo Negara Student Research Programme is open to university and college students to conduct their research on Zoo Negara, its employees and animals. This programme enables students to conduct surveys, interviews, photography or video recording in Zoo Negara. The lecturer and student are required to fill this form and return it via email before the research may be conducted.

STUDENT NAME : ..... PASSPORT / IC No : ..... STUDENT ID : .....  
HP NO : ..... E MAIL : ..... NATIONALITY : ..... AGE : .....  
COLLEGE / U : ..... COURSE : .....  
ADDRESS : .....  
.....  
LECTURER NAME : ..... HP NO : ..... FAX NO : ..... E- MAIL : .....  
RESEARCH TOPIC / TITLE : ..... COMPLETION DATE : .....  
RESEARCH DURATION : ..... months / weeks PERIOD : ..... until .....  
WHOM TO NOTIFY IN CASE OF EMERGENCY : ..... TEL NO : ..... HP NO : .....

## RESEARCH METHODS

INTERVIEW  PHOTOGRAPHY  VIDEO RECORDING  SURVEY  OTHERS, PLEASE SPECIFY : .....

\* For interviews and surveys, please send in a copy of the questions along with this form.

## RULES & REGULATIONS

1. The research administration fee is RM100.00/person (1-3 months), RM200.00/person (4-6 months) or RM300.00/year for projects over 6 months up 12 months. Additional charges: RM100.00 per extension month.
2. A deposit of RM150.00 per person is required. Refundable upon submission of final report/paper if claimed within 1 year. Failure to submit will result in forfeiture.
3. Fax or email completed form (2 weeks in advance) to the Education Department and wait for a confirmation letter.
4. Once confirmed, bring confirmation letter to the zoo on day of research along with the proposal, schedule and register at the Education Department.
5. Research tag must be worn at all times in the zoo premises; tags must be surrendered at the Education Department each day (once research hours ended).
6. Students are not allowed in the zoo premises after research hours.
7. Zoo working hours are from 8.00 am - 5.00 pm; break at 10.00 - 10.20 am and at 12.00 - 1.00 pm or 1.00 - 2.00 pm; Friday 12.30 - 2.45 pm.
8. Students are not allowed to enter other departments / sections unless with permission from Heads / Supervisors.
9. Strictly no photography or video recording unless with permission from the Education Department.
10. Students are not allowed to join any zoo activity and work routine unless with permission from the Education Department, this include feeding the animals, entering enclosures etc.
11. A hardbound copy of the research paper / thesis project must be submitted to Zoo Negara Malaysia for reference and educational purposes.
12. Students must wear covered shoes, trousers and no sleeveless shirts.
13. The management of Zoo Negara, the Malaysian Zoological Society and its employees will not be responsible for any loss, claims, damage and injury to the students or personal property.

## READ THE ABOVE CAREFULLY BEFORE SIGNING

I (student) ..... hereby agree to the above Rules & Regulations by the management of Zoo Negara, the Malaysian Zoological Society. I understand that my research session may be terminated if I do not follow the above Rules & Regulations.

STUDENT SIGNATURE :

LECTURER SIGNATURE :

NAME :

NAME :

DATE :

DATE :

COLLEGE / UNIVERSITY:

STAMP :

## FOR OFFICE USE

ISSUED BY : .....  
EDU STAFF IN CHARGE : .....

DATE :

APPROVED BY : ..... (DIRECTOR)  
DATE :

**CONFIRMATION** (Ref No : .....)

RESEARCH DATE / PERIOD : .....

TIME : .....

PERSON TO INTERVIEW : 1) ..... 2) .....

3) ..... 4) .....

SURVEY LOCATION : 1) ..... 2) .....

PHOTOGRAPHY LOCATION : 1) ..... 2) ..... 3) ..... 4) ..... 5) ..... 6) .....

VIDEOGRAPHY LOCATION : 1) ..... 2) ..... 3) ..... 4) ..... 5) ..... 6) .....